

HILLWOOD

ESTATE, MUSEUM & GARDENS

December 29, 2015

Malachy Nugent
Advisory Neighborhood Commission 3F
4401-A Connecticut Ave
Box 244
Washington, DC 20008

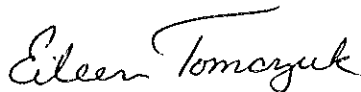
Dear Mr. Nugent,

Hillwood Estate, Museum & Gardens has fully expended the \$3,000 grant awarded by Advisory Neighborhood Commission 3F for the project titled "Storm Water Mitigation in Forest Hills." Three transactions were made to purchase materials and plants for this project, totaling \$3,485.34. Invoices and receipts for each transaction are attached.

We are so grateful for the Commission's support! This project will provide a lasting solution to the problem of acute storm water runoff on the northwest quadrant of Hillwood's property, which threatens both private and public land in the Forest Hills Neighborhood. Trails in Rock Creek Park – particularly Soapstone Valley Trail – are currently vulnerable to erosion due to the conditions in this area. The plants and materials purchased with grant funding will help prevent erosion and the need for major clean up and trail reconstruction projects.

Thank you again for the Commission's generosity and support. I look forward to updating you on our success when work is complete.

Sincerely,



Eileen Tomczuk
Grants Manager

Enclosures



Advisory Neighborhood Commission 3F – Grant Expenditures Report

Storm Water Mitigation in Forest Hills

Grant Amount: \$3,000

Date Received: November 5, 2015

Report Date: December 29, 2015

Purpose: Grant funds will be used to support slope stabilization and storm water mitigation in the northwest quadrant of Hillwood's property in the Forest Hills neighborhood. The project will help protect private and public lands which are currently vulnerable to erosion.

Project Expenditures:

Date	Vendor	Amount	General Description
12/10/2015	GETSCo, Inc.	\$962.00	Erosion prevention materials
12/15/2015	Merrifield Garden Center	\$1,886.72	Plants
12/16/2015	North Creek Nurseries	\$636.62	Plants
Total:		\$3,485.34	

Invoices and receipts for the above purchases are attached. Hillwood drew from its general operating fund to cover expenses exceeding the grant amount (\$485.34).

The project is still in progress. ANC 3F will receive a report on the outcome when the project is complete.



Sales Order

GETSCO, Inc.
 10791 FINCH AVE EAST
 PO BOX 159
 MIDDLESEX NC 27557
 (252) 235-5015

Order Number: 0079785
 Order Date: 12/10/2015
 Ship Date: 12/10/2015
 Salesperson: HO
 Customer Number: 02-CASH002
 Entered By: BR
 Date/Time Entered: 12/10/2015 9.67009

Sold To:
 Cash - Hillwood Museum

Ship To:
 Hillwood Estate Museum
 4155 Linnean Ave NW
 Tax # 350000006023
 Washington, DC 20008

Confirm To:
 Jessica 240-454-1269
 Confirm Telephone Number:

Customer Telephone #:
 Monsanto Number #:
 Pesticide Lic #:
 Expire Date:

Customer P.O. Hillwood Estate	Ship VIA BRIAN	F.O.B.	Terms COD
----------------------------------	-------------------	--------	--------------

Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
FILSS18 Siltsoxx 18"x50"	PAL	1.000	0.000	0.000	300.000	300.00
BLA020 Coconut 100% NAT NET	ROLL	1.000	0.000	0.000	132.000	132.00
NWGT180A 8oz-12.5'x360-500sy-non-woven	ROLL	1.000	0.000	0.000	450.000	450.00
STA001 6x1x6-11gauge Staples 1000/box	BOX	1.000	0.000	0.000	25.000	25.00

RECEIV:
 RECEIV
 DELIVE

JOB !

JK
J

Item Shant Copy
 1/8/06 10:21

I agree to pay above total amount
 according to card issuer agreement
 (Merchant agreement if credit voucher)

12/10/15
 Inv #: 000003
 Transaction ID: 30534912780905
 Approval: Online
 AHS Code: EXACT MATCH V
 C192 Code: MATCH N
 PO #: 0079785
 Batch#: 000097
 15:12:48
 Appr. Code: 410121

Total: \$ 962.00

XXXXXXX1553
 VISA
 Entry Method: Manual

Phone Order

Merchant ID: 1755
 Term #: 0002
 12/10/15
 255 W BARKES LANE
 FRIEDRICK, DE 21702
 301-827-0422
 3930091/41755
 Store #: 0001
 Ref #: 0005

907.00
 0.00
 Freight: 55.00
 Sales Tax: 0.00
 Order Total: 962.00

Returns are subject to prior approval and a 20% restocking fee
 If no sales tax has been charged, you may be liable for use tax in your state.

Merrifield Garden Center

P.O. BOX 848, Merrifield, VA 22116

Merrifield: (703) 560-6222
 Fair Oaks: (703) 968-9600
 Gainesville: (703) 368-1919

www.merrifieldgardencenter.com

COPY

MERRIFIELD BRANCH

INVOICE# 5586719
 Page#: 1
 Date : 12/14/15
 Time : 19:45
 Register: fabi
 Cashier :fr
 Tax#: 35000000602Rep:

Terms : CASH & CARRY
 P.O. # :
 Deliver : 12/15/15
 Home PH#: 202-243-3923
 Salesman:
 Work Ph#:

Sold To: Cust#260139
 HILLWOOD ESTATE, MUSEUM 3P
 & GARDENS
 4155 LINNEAN AVE NW
 WASHINGTON DC 20008

Ship To:
 4155 LINNEAN AVE, NW **AM**
 WASHINGTON, DC 20008
 JESSICA: 202-243-3923
 OFF TILDEN ST NW AND CONNECTIC

Qty	Description	Retail	D/P	Unit	Amount
5.00	CHOKEBERRY BRILLIANT, 3G 15-18", R2	34.99	D	30.05	150.25
3.00	BUTTONBUSH SUGAR SHACK, 3G, R2	49.99	D	44.92	134.76
10.00	CLETHRA HUMMINGBRD, 3G 15-18", R2	39.99	D	35.21	352.10
2.00	DOGWOOD SILKY MJ, 3G, R2	36.99	D	32.17	64.34
2.00	SWEETSPIRE LITT HEN, 3G 15-18", R2	36.99	D	32.17	64.34
6.00	SWEETSPIRE HENRYS GAR ME, 3G 15-18", R2	39.99	D	35.21	211.26
1.00	HOLLY WIN JIM DANDY SA, 3G 15-18", R2	39.99	D	35.21	35.21
5.00	HOLLY WIN RED SPRITE HF, 3G 15-18", R2	39.99	D	35.21	176.05
3.00	NINEBARK LITTLE DEVIL, 3G 15-18", R2	44.99	D	41.28	123.84
1.00	AZALEA COASTAL, 3G, R2	49.99	D	44.92	44.92
3.00	VIBURNUM BLUE MUFFIN, 3G 15-18", R2	44.99	D	41.28	123.84
5.00	VIBURNUM WINTERTHUR, 3G 18-24", R2	39.99	D	35.21	176.05
3.00	LAUREL MT OLYMPIC FIRE, 3G 15-18", R2	49.99	D	44.92	134.76

PLEASE CALL JESSICA FOR DROP OFF LOCATION
 PLANTS CAME FROM F.O. 12-12-15 AND MORE
 WHERE PULLED BY JUSTIN ALSO. ALL IN HOLDING.

We cannot guarantee nursery stock, as we have no control over soil, weather, planting or maintenance conditions after plants leave our nursery. We will not replace plants that fail to live or thrive. Please check ticket carefully. All plants and material are assumed to have been taken at time of purchase, unless noted by a sales person. The customer is responsible for providing all tarping material and covering their loads.

Total Plants: 49

SUBTOTAL	1791.72
PLTING	0.00
DELVRY	95.00
SALES TAX	0.00
TOTAL	1886.72
BALANCE DUE	1886.72

Received By:
 000/DEL 1886.72

Thank you for choosing Merrifield Garden Center. We appreciate your business!

OFFICE COPY



Invoice 61029

Order Date	Customer #	Customer PO #
12/14/2015	805	email - Jessica

388 North Creek Road · Landenberg · Pennsylvania · 19350
 610.255.0100 p | 610.255.4762 f
 Order Pick up: 124 Wedgewood Road · Oxford · Pennsylvania · 19363

www.northcreeknurseries.com | info@northcreeknurseries.com

Great Plants Start Here!

Sold To:

Hillwood Museum & Gardens
 Bill Johnson
 4155 Linnean Avenue, NW
 Washington DC 20008
 Ph: (202) 243-3927
 bjohnson@hillwoodmuseum.org

ShipTo:

Hillwood Museum & Gardens
 4155 Linnean Avenue, NW
 Washington DC 20008
 Ph: (202) 686-3927

SHIP WEEK	SHIP VIA	TERMS	SALESPERSON				TRACKING		
12/15/2015	FedEx Ground-2	Net 30	Acton, Annie				648564520457		
Description	Size	Quantity Ordered	Quantity Canceled	Quantity Confirmed	Royalty per Flat	Price per Flat	Discount %	Extension Price	
Carex pensylvanica	32	10	0	10	\$0.00	\$45.36	0.00	\$453.60	
Carex vulpinoidea	50LP	2	0	2	\$0.00	\$56.70	0.00	\$113.40	
Freight Charges - Handling/Box	EA	1	0	1	\$0.00	\$26.00	0.00	\$26.00	
Freight Charges - Outside Carrier	EA	1	0	1	\$0.00	\$43.62	0.00	\$43.62	

Royalty Subtotal:	\$0.00
Non Taxable Subtotal:	\$0.00
Taxable Subtotal:	\$636.62
Tax:	\$0.00
Invoice Total:	\$636.62
PrePayment:	\$0.00
Total Amount Due:	\$0.00

PAID IN FULL

North Creek Nurseries credit card receipt 12/16/15 - Invoice Ref. #61029

Barbara Boys <barbara@northcreeknurseries.com>

Wed 12/16/2015 7:30 AM

Inbox

To: Jessica Bonilla <jbonilla@hillwoodmuseum.org>;

Attachment (73 KB)

Hillwood #61029.pdf;

Please see the attached credit card receipt and corresponding invoice for your recent shipment. Please contact me at (610)255-0100 if you have any questions or concerns.

*****Credit Card Receipt*****

Company Name: Hill wood Museum & Gardens

Date: 12/16/2015

TransactionID: RCV-45243

Card: 6553 - VISA

Approval: 606132

Amount: \$636.62

Signature: _____

I Agree to Pay Above Total Amount According to Card Issuer Agreement

Thank you,
Barbara

Advisory Neighborhood Commission 3F

Grant Application

Return complete application to:

Attention: Grant Application
Advisory Neighborhood Commission 3F
4401-A Connecticut Avenue, N.W., Box 244
Washington, D.C. 20008-2322
or

E-mail: commissioners@anc3f.us

(Please type or print)

Date: July 30, 2015 Amount Requested: \$ 3,000

Applicant: Hillwood Estate, Museum & Gardens

Address: 4155 Linnean Avenue, NW, Washington, DC 20008

Contact Name: Kate Markert Title: Executive Director

Telephone #: 202-243-3900 Fax #: 202-966-7846

E-Mail: kmarkert@hillwoodmuseum.org Web Site: www.hillwoodmuseum.org

Community Benefit (check all that apply):

- | | |
|-------------------------------------------------------------|----------------------------------------------------------|
| <input checked="" type="checkbox"/> Arts/Cultural Education | <input type="checkbox"/> Neighborhood Beautification |
| <input type="checkbox"/> Educational Activities | <input checked="" type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Senior Citizen Programs | |
| <input type="checkbox"/> Other: (Identify) _____ | |

1. Is the applicant a 501 (c)(3) non-profit organization? Yes No
If yes, please attach a copy of the exemption.
If no, please describe the legal structure of the organization. _____

2. Has the applicant ever received a grant from ANC 3F? Yes No

If yes, in what amount? _____ In what year? _____

3. Does the applicant receive funding from the D.C. government? Yes No
Hillwood receives funding from The National Capital Arts and Cultural Affairs grant program.

4. Does the applicant receive funding from the D.C. Council? Yes No

5. Does the applicant have other sources of funding for the activity/project/program for which the applicant seeks a grant from ANC 3F? Yes No

If no, does the applicant plan to secure additional funding? Yes No

An ANC grant will cover the cost of materials for this project. Hillwood will contribute the expertise and labor of its Horticulture department and necessary equipment. No other funding is necessary.

6. Please provide the following: (a separate sheet of paper may be used)

- Describe the purpose of the grant and how the grant funds will be used.

Please see attached

- A timeline for the project.

Please see attached

- Project cost(s) breakdown.

Expenditure	\$
<i>Please see attached</i>	

The undersigned, either as the applicant or representing the applicant, affirms that the information provided in this Grant Application is accurate and true to the best of his/her knowledge.

Kate Markert

Signature

KATE MARKERT

Print Name

7/30/15

Date

ANC 3F INTERNAL USE

Applicant Presentation Date: 9/15/15

Application Voted on Date: 10/20/15 Approved Not Approved

Amount Awarded: \$3,000. -

Date Check Issued: 10/22/15

Check Number: 3749

Statement of Use of Funds Received: _____ Receipts: _____

Preliminary Report: _____ Final Report: _____

HILLWOOD

ESTATE, MUSEUM & GARDENS

Advisory Neighborhood Commission 3F – Grant Application

Storm Water Mitigation in Forest Hills

Organization Description

Hillwood Estate, Museum & Gardens' mission is to delight and engage visitors with an experience inspired by the life of founder Marjorie Merriweather Post and her passion for excellence, gracious hospitality, art, history, and gardens. Marjorie Merriweather Post (1885-1973) was heir to the Post Cereal Companies and a successful businesswoman, generous philanthropist, and fashion icon. Upon her death, she left her 25-acre estate in Washington, D.C. and its collections as a gift for the enjoyment and edification of future generations. In accordance with her wishes, Hillwood opened to the public in 1977. Akin to the many and varied aspects of Marjorie Post's life, Hillwood offers a multifaceted experience appealing to visitors of all ages and diverse interests. The estate comprises a Georgian-style Mansion, twelve outbuildings, themed gardens, and woodlands located in Forest Hills.

Community Support for the Project

The proposed project is supported by Commissioner Pat Jakopchek and the DC Metro Trail District of the Potomac Appalachian Trail Club (PATC), led by District Manager Alex Sanders. Leah Lemoine, former Environmental Protection Specialist at the District Department of the Environment Watershed Protection Division, also encouraged this project.

Project Description

Hillwood respectfully requests a grant of \$3,000 from the Advisory Neighborhood Commission 3F for slope stabilization and storm water mitigation in the northwest quadrant of Hillwood's property in the Forest Hills neighborhood. The project will help protect private and public lands which are currently vulnerable to erosion.

Sloping land on the northwest quadrant of Hillwood forms a gulley adjacent to publically owned lands in Rock Creek Park, containing trails managed by the PATC and the National Park Service. Both Hillwood's property and the public trails are threatened by the volume and velocity of storm water that collects and follows the course of the gulley. Hillwood proposes a project that will mitigate the effects of storm water runoff in this area. Anti-erosion jute matting will be applied along the slope to hold topsoil in place and allow new plants to root properly. Filtrexx® SiltSoxx™, which are tubular sediment control and storm water filtration devices, will be used to redirect storm water runoff and reduce its velocity. Coconut fiber rolls will be staked in place at the toe of the slope, preventing shallow slides while collecting sediment that allows for plant propagation. Hillwood will add several species of deep-rooted, native plants to the area. The jute matting and coconut rolls will facilitate plant growth and then slowly biodegrade after several years, leaving behind established plants which are the best defense against erosion. The biodegradable materials will provide an immediate fix to the problem, while mature deep-rooted plants deliver a long-term solution.

Public Benefits

This project provides a cost-effective, lasting solution to the problem of acute storm water runoff in this area and protects public trails threatened by erosion – particularly Soapstone Valley Trail. The gully has been identified as a major area of need by the PATC and the Horticulture Department at Hillwood. The area is extremely vulnerable to mudslides and if a major event occurred, the problem would be much more costly and complex to fix. This practical mitigation project will save public funds by preventing erosion that could create the need for major clean up, landscape engineering, and trail reconstruction projects in the future. The project will better position the PATC to maintain Soapstone Valley Trail. They will be able to move forward with improvements that have been previously unviable due to the conditions created by erosion in this area. Residents and visitors to the Forest Hills neighborhood will benefit from safe, useable trails in this portion of Rock Creek Park.

Total Cost

Item	Cost
Coconut fiber rolls	500
Filtrexx Siltsoxx	500
Jute matting	500
Plants	1,500
Total:	\$3,000

Hillwood respectfully requests a grant of \$3,000 to complete this project. Though Hillwood is not seeking funding from additional sources, this project capitalizes on Hillwood's existing horticultural expertise, staff, and equipment. No additional consultation or contract labor will be necessary. Grant funding from ANC 3F will only be used to purchase new materials and plants for this project.

ANC Involvement

Commissioners have been informed of this project and have taken part in meetings with Hillwood staff to discuss its development, but no ANC 3F commissioners are directly or indirectly involved with the implementation of this project.

Previous ANC Funding

Hillwood has not received any previous funding from ANC 3F.

Timetable

Hillwood will begin the project as soon as the ANC provides their decision, and will complete all work before December 31, 2015.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 9 8 2000

HILLWOOD MUSEUM AND GARDENS
FOUNDATION
4155 LINNEAN AVE NW
WASHINGTON, DC 20008-3806

Employer Identification Number:
52-6080752
DLN:
200257046
Contact Person:
COLLEEN E. PROCTOR ID# 52418
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
June 1968
Addendum Applies:
No

Dear Applicant:

This modifies our letter to you in which we classified you as a private foundation but had not considered whether you qualify as an operating private foundation.

Based on additional information you furnished, and the assumption that your operations will be as you have stated, we have now classified you as an operating foundation as defined in section 4942(j)(3) of the Internal Revenue Code. We also confirm your classification as a private foundation within the meaning of section 509(a) of the Code. Your exempt status under section 501(a) of the Code as an organization described in section 501(c)(3) is still in effect.

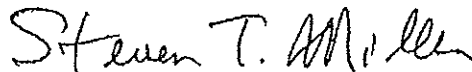
If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Steven T. Miller
Director, Exempt Organizations

Letter 1077 (DO/CG)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 28 2014**

HILLWOOD MUSEUM AND GARDENS
FOUNDATION
4155 LINNEAN AVE NW
WASHINGTON, DC 20008-3806

Employer Identification Number:
52-6080752
DLN:
17053154348013
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500

60 Month Period Ends:
December 31, 2018
Addendum Applies:
No

Dear Applicant:

We have received your notification of intent to terminate your private foundation status under section 507(b)(1)(B) of the Internal Revenue Code during a 60 month period beginning January 1, 2014.

The information submitted indicates that you intend to operate as an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Code during the 60 month period.

Based on your proposed activities and support, it is held that you can reasonably be expected to terminate your private foundation status under section 507(b)(1)(B) of the Code. Accordingly, you will be treated as a public charity described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Code for an advance ruling period of 60 months beginning January 1, 2014.

Within 90 days after the end of your 60 month period, you must establish to the satisfaction of the Internal Revenue Service that you have qualified as an organization which meets the requirements of paragraph (1), (2), or (3) of section 509(a) of the Code for the 60 month period. If you do establish that fact, you will be so classified for all purposes beginning with the first day of the first taxable year of the 60 month period and, thereafter, so long as you continue to meet the requirements of section 509(a)(1), (2), or (3). If, however, you do not meet these requirements for the 60 month period, you will be classified as a private foundation as of the first day of the first taxable year of the 60 month period.

If you satisfy the requirements of section 507(b)(1)(B) of the Code at the end of your 60 month period, you will not be subject to the provisions of section 507(a), (c), or (g) of the Code.

Grantors and donors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until the Service makes a final determination of your foundation status.

Letter 2245